



Bill Owens
Governor

Colorado Department of Local Affairs
Executive Director, Michael L. Beasley

DIVISION OF PROPERTY TAXATION
Mary E. Huddleston
Property Tax Administrator

BULLETIN NO. 26

TO: County Assessors

FROM: Mary E. Huddleston
Property Tax Administrator

DATE: September 21, 2005

THE BULLETIN IS AVAILABLE ON OUR WEBSITE.
www.dola.state.co.us/propertytax/index.htm

<u>Date</u>	<u>Title</u>	<u>Distribution</u>
9/20/05	2005 USPAP Courses	IMPORTANT - Please Post and Distribute As Appropriate
9/21/05	Appraisal 102 - Cost Approach to Value	Review with interested personnel. Return registration form to Division. File in Education File.
9/21/05	Administration 701-Assessor's Role In Listing Property	Review with interested personnel. Return Registration form to Division. File in Education File.





Bill Owens
Governor

Colorado Department of Local Affairs
Executive Director, Mike Beasley

DIVISION OF PROPERTY TAXATION
Mary E. Huddleston
Property Tax Administrator

TO: All County Assessors

FROM: Curt Settle
Manager, Appraisal Standards

SUBJECT: 2005 USPAP Courses

DATE: September 20, 2005

DISTRIBUTION: **IMPORTANT – Please Post and Distribute as Appropriate**

MEMORANDUM

Dear 2-Day USPAP Attendees,

Please note that the 15-hour, fifty-question, tested USPAP course **does not satisfy** the requirement for completing the 7-Hour National USPAP Update course.

If you are a licensed appraiser at any level of licensure, you must have taken the 7-hour update course for the first time no later than 12-31-05. If you took the update class in 2003, you must take it again in 2005. Do not confuse the 15-hour class for the 7-hour class. Do not take the 15-hour class under the assumption it will satisfy the USPAP update requirement. It will not.

The 15-hour class is only mandatory if:

- 1) You are acquiring an initial license, or
- 2) You are upgrading your license and took the “old” 15-hour USPAP; i.e., the pre-1-1-03 USPAP.

The 15-hour class also counts toward the 42 hours of required continuing education. Keep in mind that the test must be successfully completed (at least 76 percent correct) for the hours to be awarded.

Please double check that the 15-hour class will satisfy your needs.





Bill Owens
Governor

Colorado Department of Local Affairs
Executive Director, Mike Beasley

DIVISION OF PROPERTY TAXATION
Mary E. Huddleston
Property Tax Administrator

TO: All County Assessors

FROM: Mary E. Huddleston
Property Tax Administrator

SUBJECT: Appraisal 102 - Cost Approach to Value

DATE: September 21, 2005

DISTRIBUTION: Review with interested personnel.
Return registration form to Division.
File in Education File.

Cost Approach to Value (APR 102)

Five-day Course

Education Credit: 34 Credit Hours
(Initial License, License Upgrade, and Continuing Education)

Tested: Mandatory

Recommended Prerequisite: APR 108 - Introduction to Appraisal

Cost Per Student: \$25.00

(Please make checks payable to: Colorado Assessors' Association)

TOPICS:

- Land Identification, Analysis, and Valuation
- Construction Nomenclature
- Property Inspection
- Cost Estimation
- Replacement Cost vs. Reproduction Cost
- Depreciation and Development of Depreciation
- Depreciation Table Development
- Renovations, Remodeling, Rehabilitation, Modernization
- Case Study

Class times are 8:30 a.m. to 4:30 p.m.

2005					
10/3-7/05	Grand Jct.	State Svcs. Building	970-248-7318	222 S. 6 th St.	John & Frank
10/17-21/05	Broomfield	County Bldg. Bal Swan Conf. Rm. (Bsmt.)	303-636-1100	1 Des Combs Drive	Harry & Sue





COLORADO ASSESSORS' ASSOCIATION
 DPT EDUCATION REGISTRATION FORM
 1313 Sherman Street, Room 419
 Denver, Colorado 80203
 (303) 866-2371 Telephone
 (303) 866-4000 Fax

County Name

- ☐ Assessor's Staff
- ☐ Commissioner's Staff
- ☐ Treasurer's Staff
- ☐ Clerk & Recorder's Staff
- ☐ Other

Please submit one registration form for each course title.

Course Title	
Location	
Course Date	

County Contact Person		
Work Phone Number (Include Area Code & Extension)		E-mail:

NAME	E-MAIL	SOCIAL SECURITY NUMBER (First-time Students ONLY)	COLORADO APPRAISAL LICENSE NUMBER

For **appraisal** classes e-mail rebecca.fisk@state.co.us
 For **administrative** classes e-mail evelyn.morales@state.co.us



Bill Owens
Governor

Colorado Department of Local Affairs
Executive Director, Michael L. Beasley

DIVISION OF PROPERTY TAXATION
Mary E. Huddleston
Property Tax Administrator

TO: All County Assessors

FROM: Mary E. Huddleston
Property Tax Administrator

SUBJECT: Administration 701-Assessor's Role in Listing Property

DATE: September 21, 2005

DISTRIBUTION: Review with interested personnel.
Return registration form to Division.
File in Education File.

Assessor's Role in Listing Property (Admin 701)

Five-day Course

Education Credit: 32 hours (continuing education only)

Tested: Yes

Recommended Prerequisite: Introduction to Assessment

Cost per student: \$25.00 *(Please make checks payable to: Colorado Assessors Association)*

- ⇒ Mapping and Land Descriptions
- ⇒ Assessment Maps and Parcel Numbering
- ⇒ Assessment Math
- ⇒ Plotting Metes and Bounds Legal Descriptions
- ⇒ Sales Confirmation Program
- ⇒ Assessment Levels, Mills, Tax Rates, and Tax Bills
- ⇒ Proration of Valuation
- ⇒ Annexations, Disconnections, Inclusions, and Exclusions
- ⇒ Abatement Process
- ⇒ Severed Minerals and Title Conveyance
- ⇒ Subdivisions and Condominiums

Class times are 8:30am to 4:30pm **NOTE LOCATION CHANGE**

2005					
9/26-30/05	Aurora	DoubleTreeHotel	303-337-2800	13696EastIiffPI	Greg & Renee





COLORADO ASSESSORS' ASSOCIATION
 DPT EDUCATION REGISTRATION FORM
 1313 Sherman Street, Room 419
 Denver, Colorado 80203
 (303) 866-2371 Telephone
 (303) 866-4000 Fax

County Name

- ☐ Assessor's Staff
- ☐ Commissioner's Staff
- ☐ Treasurer's Staff
- ☐ Clerk & Recorder's Staff
- ☐ Other

Please submit one registration form for each course title.

Course Title	
Location	
Course Date	

County Contact Person		
Work Phone Number (Include Area Code & Extension)		E-mail:

NAME	E-MAIL	SOCIAL SECURITY NUMBER (First-time Students ONLY)	COLORADO APPRAISAL LICENSE NUMBER

For **appraisal** classes e-mail rebecca.fisk@state.co.us
 For **administrative** classes e-mail evelyn.morales@state.co.us